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## Renewal Application Form

A credential or license is only valid for 3 years. All credential professionals are required to complete this form and return to the University 3 months prior to their expiration date.

Date: \_\_\_\_\_

Student ID: \_\_\_\_\_

Student Name: \_\_\_\_\_

Credential Level: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Renewal Date: \_\_\_\_\_

Renew Fee Enclosed: \_\_\_\_\_ (\$495 per person)

- Automatic 2 year renewal (Renewal fee of \$495 should be included)
- 45 CECs completed
- Inactive status (Inactivity fee of \$45 must be included.)

A candidate will be listed as inactive for 12 months only. No CECs are required during the inactive year. Students who are inactive for more than 12 months must reapply.)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_ Renewal Fee: \$495.00    \_\_\_ Add **\$295.00 (Next Level Advancement)**    \_\_\_ \$45.00 (Inactive Status)

Payment Method: \_\_\_ American Express    \_\_\_ Visa    \_\_\_ MasterCard    \_\_\_ Discover

Card No: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ SCode: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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### For Office Use only!

Renewal Date: \_\_\_\_\_

Received by: \_\_\_\_\_ -

Student Advisor: \_\_\_\_\_

Team Meeting Set: \_\_\_\_\_

Assessment Deadline: \_\_\_\_\_

Decision:

Decision Date: \_\_\_\_\_