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# License *focus*

IN TODAY'S ECONOMY, KNOWLEDGE IS POWER...

*Licenses, credentials and training are among the most important characteristics when selecting centers of excellence staff!*

## What is an HSU License?

Our **license** is a “**permission to practice.**” It is not a one-time training. Our license program is designed as upper division college credits used to meet higher education degrees. Students who are enrolled in our license program are meeting core upper division credit requirements towards bachelor, master and doctorate degree programs. As an education partner with University of Phoenix, we can offer education advancement targeted for Head Start professionals. University of Phoenix and HS University have aligned a curriculum designed to meet Head Start competency standards. Our license programs have shaped assignments to real Head Start situations students encounter in their programs to help apply to their jobs and program quality.

HS University's license builds upon previously earned credentials thereby cost may be less than the costs listed,. based upon the type of credential earned from other Universities or training programs. For a breakdown of a license without any other previously earned credentials, see page 2.



**STAND OUT FROM THE CROWD**

## Why do I need a license?

The true value of an education is where it can take your program. At HS University, we strive to make our education work around your schedule. To help you succeed as a program as well as a student. We offer flexible scheduling with the option to attend classes from your desk at work, via online, or at a conference campus location near you. Having a license from HS University makes all the difference. HS University's license is recognized by Federal teams as exemplary models that can implement comprehensive, innovative and targeted approaches to enhance program services.



# How to get started earning your license...

**Start your journey now!**

Request a candidate application today! Visit us online at [www.hsuniversity.org](http://www.hsuniversity.org)!

- **Step 1: Complete Application...** Complete the enrollment application and pay enrollment fee. This starts your journey into our license program.
- **Step 2: Attend Training...** Next find the right training method that best fits your learning style and schedule. HS University offers classroom training, online classes, and self-study courseware. Training presented the way you want to attend. You decide the best method of training based on program, personal and your family requirements.
- **Step 3: Complete a 6-week Online Train the Trainer Course..** The next thing is to attend a six week online train the trainer course. Online course requires student to login twice weekly to post discussion questions and post assignments.
- **Step 4: Complete Exams...** Then, schedule to take your exams. Each license requires a certain number of exams passed in order to complete the program. **License** requires the completion of **six (6)** exams.
- **Step 5: Complete Practicum and Field Work...** Students must complete an 120 clock hour practicum designed to ensure each student has supervised practical application of currently studied content area.
- **Step 6: Complete Self-Appraisal form, Portfolio Packet and Prior Learning Assessment...** Portfolio packets are completed to determine education and work experience. These items are used to examine prior learning assessment course credits.



## What is a management license?...

A management license is a “collegiate diploma.” It is a post secondary academic process of establishing the qualifications of

skilled professionals in Head Start programs. The management license focuses on the importance of management quality and demonstrates how the achievement of quality management systems depends on shared Head Start values and an exemplary management team. Students enrolled at this level will examine the characteristics of management systems, skills and techniques for personal effectiveness, stress management, creativity, problem solving, and program improvement that produce managers that contribute to the rigorous and relevant dimensions of planning, organizing, influencing and evaluating.

A management license is a permission granted by HS University to engage in Head Start community’s development through consulting, employee training, credentialing and development and other professional outreach activities. A management license is an advance degree-seeking certificate and can be used toward upper level division core requirements of professional degrees. This process is inclusive of the supervisor credential program but provides contribution to the intellectual development of the Head Start management community through rigorous and relevant scientific research. Graduates are nationally recognized for the research they publish in premier scholarly journals. Program completion usually takes **36 weeks** to complete.

## SMART BUDGETING: License Cost

Each license includes the following cost:

- **Application Fee** — Candidates seeking a license must complete the candidate’s application and pay the application fee. App fee is **\$485** per person.
- **Training**—candidates must attend a 2-5 day and a 6 week online training event. Starting cost is **\$1585** per person.
- **Take Exams**— each license has a minimum exam requirement. Exams are **\$185** per exam. Students must pass exams with a 75% score. Exam fees are non refundable.
- **Coursebooks**— Candidate must purchase the appropriate required books to participate in each program. Course book cost is **\$200** per person.
- **Technology Fee** — Candidate must participate in online discussion and regulatory updates. Technology fee is **\$220** per person.

Total cost...  
**\$3195 per person\***

Call toll free at 1-888-282-7817 and enroll today. Visit us online at [www.hsuniversity.org](http://www.hsuniversity.org).